

CASS COUNTY COMMISSIONERS

MARCH 16, 2015

The Cass County Commissioners met at 9:00 a.m. in the Commissioner Hearing Room. Present were Jim Sailors, Ralph Anderson, Jeff LeDonne, Attorney John Hillis and Auditor Vaneen Ide. Jim Sailors opened the meeting with the Pledge of Allegiance.

MINUTES

Ralph Anderson made a motion to approve the minutes as presented, Jeff LeDonne seconded. The motion carried unanimously.

CLAIMS & PAYROLL

Ralph Anderson made a motion to approve the claims and payroll as presented, Jeff LeDonne seconded. The motion carried unanimously.

I.T.

Cj Gilsinger appeared before the Commissioners and presented his monthly report. There were several issues with the imaging system. I.T. worked with Imaging Office Systems and were able to get these issues resolved.

Quite a bit of time has been spent building and testing the ballot for the upcoming election. The ballot is now finalized and tested. The poll books are being upgraded again, but they are taking less time than they have in previous elections.

I.T. worked with Indigital to coordinate the installation of new desktops for the dispatch center. Two machines have been implemented and after a week of no issues the four remaining machines will be replaced. Additional help has been provided to the Highway Department, Prosecutor's office and Sheriff's Department.

SHERIFF

Sheriff Randy Pryor appeared before the Commissioners with his monthly report.

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| PRISONER BOOKINGS | 166 |
| PRISONERS RELEASED | 156 |
| MILES TRANSPORTING PRISONERS | 1,310 |
| MEALS SERVED TO PRISONERS | 12,842 |
| OFFICER PATROL MILES | 27,892 |
| TRAFFIC WARNINGS ISSUED | 82 |
| TRAFFIC ARRESTS/CITATIONS | 89 |
| DWI/OWI ARRESTS | 4 |
| CRIMINAL ARRESTS | 44 |
| ACCIDENT INVESTIGATIONS | 59 |
| PROPERTY DAMAGE | 51 |
| PERSONAL INJURY | 8 |
| FATALITIES | 0 |
| RESERVE OFFICER HOURS | 100.5 |
| CIVIL PROCESS MILEAGE | 1,149 |
| CIVIL PROCESS PAPERS SERVED | 477 |

Sheriff Pryor informed the Commissioners that he will need to fill the vacancies made by two full time Corrections Officers. Ralph Anderson made a motion to allow the filling of the vacated positions, Jeff LeDonne seconded.

Jim Sailors gave a brief overview of the Drug Task Force report.

MAINTENANCE

Richard Gundrum appeared before the Commissioners and presented his monthly report. Richard thanked the Highway Department and Work Release with their timely assistance during the snow. Richard reported that all the carpets in the Government Center have been cleaned in the last 4 months. The carpets have been cleaned in the office of the Jail. A hanging heater with a cracked heat exchanger was replaced in the jail cell block. Richard attended meetings regarding the proposed Video Arraignment.

Richard has been working with the engineers in regards to design issues with the hot water boiler and electrical issues in the Work Release building. There have been several conversations and emails concerning the issues. The principal architect met with Richard at site and looked at issues. A meeting with the original mechanical engineer took place on March 13, 2015.

An ice jam on the north side of the Staffing Resource building resulted in water running into the building. The Cass County Highway Department brought in a loader and removed the snow and ice. Snow and ice on the roof of the Family Opportunity Center resulted in some water damage. The gate at the Ambulance Garage was changed at the back to keep people out of the county storage area.

JAIL SURPLUS

Richard presented the Commissioners with a list of surplus property from the Jail.

1. Cooking pans and misc. cooking items(very used)
2. 1 bag of used sheets
3. 1bag of used blankets
4. Several Styrofoam food serving containers
5. Sweeper (very used)
6. 4 chairs(some broken and all showing use)
7. Old monitor
8. 2 coffee serving pots (very used)
9. 1 toaster (very used)
10. Food processor (broken)
11. Plastic lids for coffee cups
12. Plastic juice glasses
13. Plastic coffee cups
14. 1 Bunn coffee maker (does not work)
15. 1 word processor with printer (very used)
16. 2 drink carriers
17. 1 small table (broken)
18. 1 bag of orange uniforms
19. 9 used rugs

Ralph Anderson made a motion to declare the property surplus, Jeff LeDonne seconded, Jeff LeDonne seconded. The motion carried unanimously.

PLANNING DEPARTMENT

Arin Shaver appeared before the Commissioners with a request to approve rezoning of an area along US Highway 24 West, .36 miles east, .32 miles west and .5 miles north of the US 24 Motor Speedway, back to agricultural. All residents have been notified of the change. Ralph Anderson made a motion to approve the rezoning of the area along US Highway 24 West, .36 miles east, .32 miles west

and .5 miles north of the US 24 Motor Speedway, back to agricultural, Jeff LeDonne seconded. The motion carried unanimously. This becomes Ordinance 2015-03.

Arin also requested that the Commissioners approve the Resolution for the Comprehensive Plan that would address the changes made to the change in zoning along Highway 24 West. Ralph Anderson made a motion to approve the Resolution for the Comprehensive Plan, Jeff LeDonne seconded.

HEALTH DEPARTMENT

Bob Vernon appeared before the Commissioners requesting permission to hire a part-time food inspector. The position is funded through a grant and will be for 7 hours per week. Ralph Anderson made a motion to approve the hiring of the part-time food inspector, Jeff LeDonne seconded. The motion carried unanimously. Bob also requested permission hire the mosquito intern. This is a seasonal position for 13 weeks. Jeff LeDonne made a motion to approve the request to hire the mosquito intern, Ralph Anderson seconded. The motion carried unanimously.

PUBLIC COMMENT & ADJOURN

Lynn Korniak appeared before the Commissioners and requested permission to hire the summer intern for the Cass County Extension office. Ralph Anderson made a motion to approve the hiring of the summer intern for the Cass County Extension office, Jeff LeDonne seconded. The motion carried unanimously.

Ralph Anderson announced the play was wonderful and the Cass County employees were awesome in their roles.

There were no other public comments. Ralph Anderson made a motion to adjourn, Jeff LeDonne seconded. The motion carried unanimously.



Jim Sailors, President



Ralph Anderson, Vice President



Jeff LeDonne, Member

ATTEST:



Vaneen M. Ide, Auditor